

WRIGHTINGTON PARISH COUNCIL

Clerk to the Council
Mr J Ashurst

4 Victoria Court
Clayton Street
Skelmersdale
WN8 8JE

Email: clerk@wrightingtonparishcouncil.gov.uk

11 June 2024

Dear Sir/Madam

You are summoned to attend the **Meeting of the Parish Council** of the Parish of Wrightington to be held on Monday 17th June 2024 at Mossy Lea Village Hall at 7.30 pm.

Yours faithfully

J Ashurst

Clerk to the Council

AGENDA

OPEN FORUM

(At this point in the Meeting members of the public present can report, ask questions, raise issues and make observations on parish matters or items appearing on the Agenda. Reports will also be received from the Police, Borough and County Councillors if attending – Once open forum is closed the Chairman will only suspend standing orders to allow public participation in extreme circumstances.)

IT WOULD BE HELPFUL IF MEMBERS OF THE PUBLIC WHO WISH TO SPEAK AT THIS POINT INFORMED THE CLERK BY 5pm ON THE DAY PRIOR TO THE COUNCIL MEETING – GIVING BRIEF DETAILS OF THE ISSUE/S THEY WISH TO RAISE. ITEMS RAISED WITHOUT PRIOR NOTIFICATION MAY NEED TO WAIT UNTIL THE NEXT MEETING IF TIME DOES NOT ALLOW FOR DISCUSSION AT THIS MEETING.

If residents would prefer to email any comments, observations or questions in relation to matters on the Agenda to the Clerk rather than attend in person please email: clerk@wrightingtonparishcouncil.gov.uk

1. APOLOGIES

2. **DECLARATIONS OF INTEREST** – Members are asked to consider any personal/prejudicial interest they may have to disclose in relation to matters under discussion at the Meeting.

3. **MINUTES** – To accept Minutes of the Annual Parish Meeting (in draft in the book until the Annual Parish Meeting 2025) and the Annual Meeting of the Parish Council held on Monday 20th May 2024.

4. CORRESPONDENCE/INFORMATION ITEMS

Items to be reported to, and noted by, the Council – no decision required: REPORT 1 – page 2-3.

Items requiring discussion, observations or action by the Council:

- a) Info. and application forms in relation to the Public Rights of Way – Local Delivery Scheme and Biodiversity Scheme 2024/25 – Council to decide if they wish to apply.
- b) Info. Invitation and application form to apply for the Lancashire Community Orchard Grant – Council to decide if they wish to apply.
- c) Details of cost of replacement Notice Board, Mossy Lea Road/Chisnall Avenue junction + cost of memorial bench made from recycled materials – Council to decide whether to proceed or obtain further costing's from different suppliers.
- d) Late items received which may require discussion/action/observations.

5. **EAST QUARRY** – update – if any.

6. **WEST QUARRY & THE PAD** – update – Northern Diver - To note correspondence the Parish Council has been copied into by residents in Appley Bridge – copied to Councillors for information Chorley Concrete – update if received.

7. HIGHWAYS AND ENVIRONMENTAL MATTERS

8. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

9. VILLAGE HALLS

MOSSY LEA – Discuss frequency of window cleaning at the hall. To consider the suggestion of installing bi-fold doors from the village hall out onto a patio or grassed area with planters and a bench.

APPLEY BRIDGE – Thermostat on radiator damaged by Brass Band. The caretaker will look at this; however, it may require a plumber to replace it – for approval if required.

10. PLANNING To discuss the following applications:

- 1) 2024/0397/LDC Certificate of Lawfulness – agricultural buildings. Land to the East of Copyhold Farm, Carr House Lane, Wrightington.
- 2) 2024/0415/FUL Proposed single storey rear extension for delivery of MOD goods. Northern Diver Ltd, Northern Divers Building, East Quarry, Appley Lane North, Appley Bridge.

FOR NOTE BY THE COUNCIL – 2023/0922/FUL – Notification of amendment to the proposal for retrospective planning application – for erection of 3no cement silos, 2no. round metal cylinders, 5m high retaining wall, storage bays. Installation of 12no. high lamp posts, diesel tank with metal hoarding surround. Erection of portacabin to be used as temporary site office, temporary storage tent. Construction of settling pit & wash pit. West Quarry Pad, Appley Lane North, Appley Bridge – No comments submitted by the Parish Council on the amendments.

11. LANCASHIRE ASSOCIATION OF LOCAL COUNCILS – If anything to report.

12. ACCOUNTS - To receive the following list of accounts for Approval:

For Payment:

Wrightton Windows	Cleaning bus shelter opposite BP garage	£80.00
DTG Plmbg & Htg	Installation hot water boiler and leak in gents – ABVH	£150.00
Mrs C A Cross	Reimburse cost of hot water boiler – ABVH	£442.98
Mrs C A Cross	Reimburse cost of cleaning materials for ABVH & MLVH	£82.95
Petty Cash	Office Sundries	£50.00
Mrs C A Cross	Clerk’s Salary – Net of NI and Pension Contributions.	£1133.77
HM Rev. & Customs	Tax & NI due	£96.70
D/D NEST	Pension Contributions (employer + employee)	£60.93
D/D BT	Broadband MLVH & ABVH	£64.13
D/D E.on	Electricity usage ABVH	£83.43
D/D Waterplus	Water charges – ABVH	£18.57
D/D Waterplus	Water charges – MLVH (paid from village hall account)	£165.85CR

Receipts:

Charnock Richard PC	Contribution toward purchase of PC laptop for new Clerk	£100.00
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13. PARISH COUNCIL VACANCY - No request for an election following resignation of Councillor Shaw. The Parish Council can now co-opt to fill the vacancy at this Meeting.

14. DATE AND VENUE OF NEXT MEETING

Monday 15th July 2024, 7.30pm
Appley Bridge Village Hall

Members of the Public and Press are welcome to attend

REPORT 1

- a) Notification permission granted for one ½ storey side extension to form a garage and studio bedroom above, to the approved new dwelling (2022/1365/FUL). Land to east of No.4 Tunley Lane, Wrightington.
- b) Notification application withdrawn for removal of 3no Sycamore trees in bad condition. Nyhaven, 113 Hall Lane, Appley Bridge.
- c) Initial notification of planned continuous road closure, Whittle Lane, Wrightington, 22/7/2024-24/7/2024 to enable water connection replacement works to be undertaken.

- d) Initial notification of planned phased daily road closures – Hill House Fold Lane and Robin Hood Lane, Wrightington, 15/7/2024-18/7/2024 (08.30-15.00 each day) to enable telegraph pole maintenance works to be undertaken.
- e) Follow up Event Notification – Babble Ride Across Britain 2024 – 7th-15th Sept. 2024.
- f) Copy Open Spaces Society Summer 2024 edition of Open Space – Notification AGM will take place on Thursday 4th July 2024, 11am in London.

Meeting Protocols: Please note the following procedures to ensure the smooth running of the meeting:

- Members of the public will only be able to speak during the Open Forum section of the meeting. If you wish to speak during this section please email the Clerk by 5pm on the day before the meeting, with brief details of the subject matter being raised. The Chairman will ask the member/s of the public to speak. Before speaking, the member of the public should state their name. Time permitting the Chairman will ask if members of the public wish to raise anything else, however, dependant on time, this may need to be held over until the next meeting. Each member of the public will be able to speak for a limit of three minutes.
- Parish Councillors wishing to speak are asked to please raise a hand and the Chairman will invite him/her to speak.
- To vote, members should raise their hand as appropriate.